



TAUNTON MUNICIPAL AIRPORT COMMISSION

MINUTES OF MEETING
December 30, 2009

Commissioners: Charlie Menard, Chairman
Maryan Nowak, Vice Chairman
Bob Adams
Carolyn Basler
Fred Terra

Airport Manager: Dan Raposa
Assistant Airport Manager: Joe Lawlor
Recording Secretary: Gwendolyn Borden

Others in Attendance: Eric LeGuelaff: Jacobs Engineering
Ted Porada, GSM for Taunton Municipal Airport
Dick Rodier, Joe Mortland

Meeting called to order at 7:00 p.m. by Chairman Menard.

Eric LeGuelaff of Jacobs Engineering submitted a written Project Status report (see Attachment A for report specifics) and read the report for all in attendance. Eric submitted an information packet on possible surfaces for the rehab of runway 4-22. Commissioners asked questions and discussed each type of surface, ie, cost, durability, maintenance. Joe Lawlor expressed his preference for a low maintenance, durable, hard surface. Charlie asks Eric to give some idea of how high the surface will be raised from its current level and will the low spot in the middle also be raised? After further discussion Charlie asks Eric to present a level runway surface in the project documents. If it is not funded that way, we will cut where needed. Eric will research to find airports with these types of surfaces and see how they are holding up.

Minutes: November 25, 2009 – Fred: motions to accept as submitted. Bob: seconds. All in favor, unanimous. So voted.

Treasurers' Report – Income \$26,268.16, Expenses \$10,209.17 for a Positive Monthly Cash Flow of +\$16,058.99. Maryan: Motions to accept the report subject to audit and authorize the processing of the bills for payment. Carolyn: seconds. All in favor, unanimous. So voted.

Airport Managers' Report – Dan reported on the following:

1. **Fuel Survey** – Fuel delivery received last week, had to raise the prices at the pump. Current \$4.30/gallon for credit purchases and \$4.17 for cash purchases. We still have one of the lowest fuel prices of other nearby airports.
2. **Airside Inspections** – Everything in good shape, no problems to report. Everything up and running and lights are being worked on as they go out. TMLP came out and took care of problems we had with security lighting on the airside.
3. **New VASI Installation** completed on 12/4.
4. **Jet Fuel Feasibility and Availability Update** – Dan reported that Ron Nation has purchased a turbo-prop and he has requested jet fuel. It has been estimated that he will need about 200 gallons each time he comes into the airport. We have had previous requests for jet fuel. Dan is looking into a few different scenarios but the best we can hope for at this time would be for us to acquire through either lease or buying a fuel truck and to have the product (Jet A) delivered into our fuel truck and pump into aircraft as needed. This option would be low cost to us and give us the opportunity to see if jet fuel is something that will be up and coming for the airport or if it is something that is really not going to be in big demand. If it turns out that there is a big demand we could approach FAA for a fuel farm for Jet A. Dan contacted our fuel provider and is gathering more information to see where we can go with this.
5. **Attended MAC Open House 12/11** along with Bob, Fred and Carolyn. We had good representation and were able to speak with many different people about things going on at the airport.
6. **Building 30 Lease Update** – the lease has been completed. We have received payment in full for the prior outstanding balance on the lease. We have received the lease payment for 2010 and have entered into a standard 20-year lease.

7. **Complaint of Non-Conforming Business Activity** – The complaint is still in progress. Some information we received along with Dan speaking with the person, Dan came to the conclusion that some of the activity that was being done was not in conformity with our SOPP's. Dan sent this person a letter asking for a response within 14 days of the receipt of the letter and is still waiting for a reply.
8. **Request to remove portion of 2005 minutes from city web site** – there were comments made in the minutes about a piece of equipment we were purchasing. Comments with regard to the demonstration performance and us not being satisfied with the performance, was incorporated into the minutes. We essentially sent the equipment back and purchased a comparable competitive piece of equipment that we now have. Because the name of the equipment was mentioned and the fact that our minutes are on line and available for all to see, the distributor/owner/manufacture of the equipment that was sent back is concerned that if you Google it, it is on the website and is portrayed in a negative way for prospective buyers. Dan has spoken to the man twice and he wants it removed. Dan stated for the record that it hasn't been removed because it is a public record that was voted on and approved.
9. **GSM Contract Expiration/Renewal** – this contract that we put together last year has expired and was up for renewal December 1. The current contract is at \$23,985.00 and Dan would like to propose to the commission to increase to \$25,000.00 and asks for consideration of the increase because Ted Porada is a valuable contractor to the airport. Dan also noted that our linemen have not received any raises in the past couple of years. **Fred: feels this is a reasonable request and motions to increase GSM contract from \$23,985.00 to \$25,000.00 effective December 1, 2009. Maryan: seconds. All in favor, so voted. Fred: also motions to amend Treasurers' report to reflect increase for December 2009. Maryan: seconds. All in favor, so voted. Carolyn asks Dan to talk to the linemen and explain why they have not received a raise in such a long time.**

Old Business

1. **Atlantic Flight Center Lease Update** – Charlie stated we have not heard back from them and his understanding is that we offered them a very short piece of verbage to relieve their issues and they sent it to their lawyer and we are waiting a response. The downside to that would be, had the response come in and the contract signed, it would be under the old rate. After January 1, 2010, if the contract is signed it will be at the new rate.
2. **Skydive Newport Inquiry** – Charlie reported that based upon the issues raised when Mr. Pari was here at the last meeting, he and Dan investigated the issues and found them not founded and of concern. Charlie proposes to the commissioners that if it is something of their choice and liking, that we extend the invitation to Skydive Newport to join us here at the Taunton airport and do so conditionally upon applying and receiving permits and permission from the MAC required to operate a jump school in the state of Massachusetts. **Fred: motions to extend the invitation to Skydive Newport based on the above stated conditions. Maryan: seconds. All in favor, so voted.**
3. **Airport Signage Addition/Proposal** – Fred presented a proto-type and noted the price will be around \$80.00 and will match what is presently there. Commissioners will get together to come up with better wording.

New Business

1. **TJ Aviation Business Plan/ Proposal** – Dan was contacted by phone and visited by a gentleman from TJ Aviation with regard to opening a flight school here. Right now they are operating a flight school at Minute Man Airfield in Stow, MA. Dan explained to him that we are open to the idea of new businesses and currently there is a flight school here. Dan showed him around, showed him the terminal building and the rooms that are available. Dan explained that there is a skydive operation looking at the space in the terminal building but at this time nothing has been contracted for that space. Dan asked him to put together a business plan, which he did and submitted. He was invited to the meeting this evening. Dan believes this would be a satellite operation to the existing operation at Minute Man. Dan advised the commissioners of the web site for TJ Aviation if anyone was interested. After further

discussions with regards to the possibility of a new flight school and new jump school, Joe will research SOPP's for airports with skydiving operations.

Charlie noted that in 9 years, the 100-year anniversary of aviation here in East Taunton will be upon us. It will be a milestone for aviation, not only for us but also for the state, MAC, maybe for FAA. It may sound like it's far off, but we need to think about putting together a committee that will begin to work 2 or 3 years from now on a program fitting a 100-year celebration. MAC is interested in taking part in some type of celebration. The FAA may get involved. Taunton Municipal Airport claims to be one of the oldest airports in the state and we may be the first to hit the 100-year mark. It would be nice to start giving thought to what we might want to do and we can present to MAC and FAA.

Public Input – None

Maryan: motions to adjourn at 8:12 p.m. Fred: second. All in favor, unanimous. So voted

Next meeting January 27, 2010 at 7:00 p.m. in the Leonard F. Rose SRE Building

Action Items:

Project Status
Taunton Airport Commission Meeting
December 30, 2009
Jacobs Engineering Update



1. Ultimate ALP Update

FAA has requested an Ultimate Airport Layout Plan update for the projects proposed in the Environmental Notification Form (ENF). A draft ALP for FAA and MassDOT review was submitted December 23, 2009. Jacobs will schedule a review meeting following the New Year.

2. Design and Permitting for the Rehabilitation of Runway 4-22 and Connector Taxiway [FAA AIP No. 3-25-0047-19-2009]

Jacobs has drafted a request for a Phase One Waiver for the Rehabilitation of Runway 4-22 and Construction of Connector Taxiway A. This waiver would allow this project to progress through final design and construction in 2010-2011 as planned on the CIP.

The remaining projects included in the ENF were deemed to have more environmental impacts and would be tentatively scoped for an EIR. These projects would include:

- Grade the Southside Site For Future Hangar Development
- Construct Southside Connector Taxilane
- Construct Westside Turf Apron and Apron Connector Road
- Construct Southside Hangars

Jacobs anticipates a revised and expanded ENF to be submitted by the end of January.

3. Rehabilitation of Runway 4-22 – Surface Material

Jacobs has begun compiling information regarding the possible surface material to be used for the rehabilitation of Runway 4-22. The FAA specifies P-217 Aggregate-Turf Pavement. The follow are some options to further stabilize the turf surface:

- Mesh Fabric at Surface
- Mesh Fabric Embedded in Surface Layer
- Plastic/Metal Grid Buried in the Surface Layer
- AVTurf – Artificial Turf